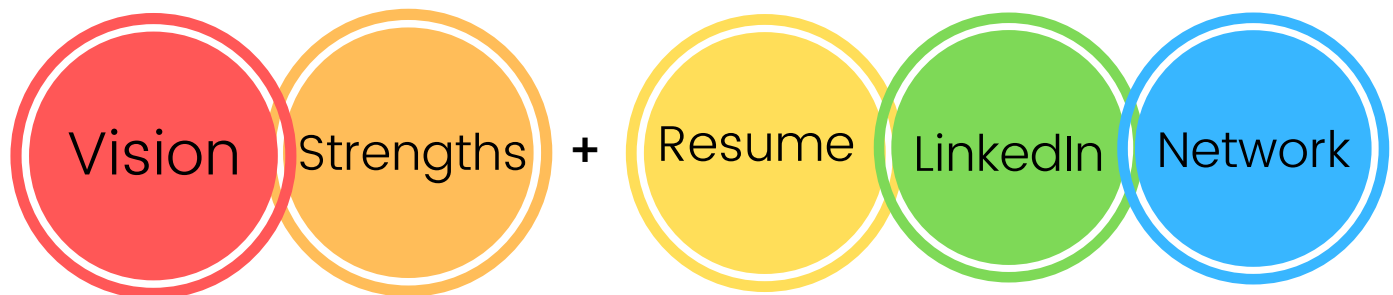




The **No B.S.**
Job Search
Workbook





Envision your life's work.

Write down a few characteristics of your ideal job:

1. Job Title
2. Weekly Schedule
3. Compensation



Pro Tip: Start this process with the end in mind.



Pro Tip: Write it down. People who write their goals down are more likely to accomplish them (Harvard MBA Study, 1979).



Describe ONE skill or strength that you know you have.

A large, empty, light-yellow rectangular box intended for the user to write their response.

Pro Tip: Own it!



Access Whole U.'s FREE Resume Resources

<https://www.wholeu.info/FreeResumeHelp>

Cover Letter Preparation:

Job Description

vs.

Experience Alignment

Job @

Write each of the job's requirements

My Experience

Write your most relevant qualifications



Pro Tip: Quality over quantity



Pro Tip: Align your skills!



Pro Tip: Less is more!

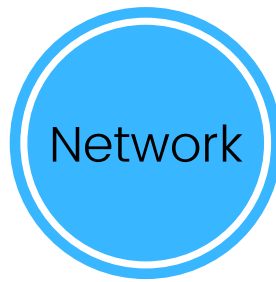


Pro Tip: Give your reader clarity.



Write down one powerful statement about your
"Value Proposition."

A large, empty rectangular box with a light green background, intended for the user to write their value proposition statement.



Help people to help you
by clarifying specifics of your ideal job.

Write down:

- 1 Industry
- 1 Company
- 1 Department
- 3 Contacts

A large light blue rectangular area for writing down notes.



We hope these reflections serve you well!

If you want more structure and support
in your career journey, join one of our programs . . .

Learn more at:

www.wholeu.info/Career

