



Communications Intern

[Whole U.](#)® seeks an ambitious superstar who genuinely enjoys supporting others. This resourceful rock-star will **help to design and manage social media content and client communications**. The person in this role will work closely with Founder [Shannon O'Brien](#) and become a core member of the Whole U. team. All work can be conducted virtually. Must be able to receive university course credit. **We're looking for someone who is/ has:**

1. Sincere passion for personal & professional development
2. Positive attitude: (kind, empathetic, patient, and thoughtful)
3. Insists on honesty, integrity and accountability
4. Clear/ decisive communicator (verbal and written)
5. Organized, pays attention to detail and is committed to high quality
6. Comfortable with technology, learning new things & problem solving
- 7. Goes "above and beyond" to ensure customer satisfaction**

Your responsibilities will include:

- Design
- Social Media
- Video/Editing
- Blogging
- PR (Pitching to media)
- Website/ SEO

About Whole U.

[Whole U.](#)® is a career and life strategy consultancy that helps clients develop the clarity, confidence, and connections to pursue their life's work. Through advising, workshops, and educational media, Whole U. supports individuals in living a balanced, purposeful life.

To apply, please e-mail: Hello@WholeU.info with ONE document containing both your:

1. Cover letter that tells us:

- What you find most enjoyable about Communications
- What you find most challenging about Communications (and how you meet or overcome those challenges).
- Why you want to work with Whole U.

2. One page resume